

Annai Hajira Women's College

Melapalayam, Tirunelveli - 05

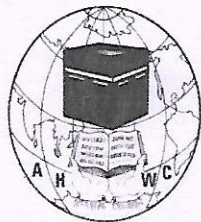
(A Unit of As-Sathiq Educational Society)

(Affiliated to Manonmaniam Sundaranar University)

Website : www.annaihajirawomenscollege.ac.in

Phone:0462-2353067,2353067 e.mail: principal@annaihajirawomenscollege.ac.in

Action Taken Report on Academic and Administrative Audit (AAA)




Annai Hajira Women's College
Melapalayam, Tirunelveli - 05
(A Unit of As-Sathiq Educational Society)
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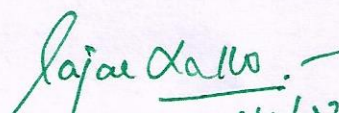


**Action taken report on
External Academic and Administrative Audit
2022-2023**

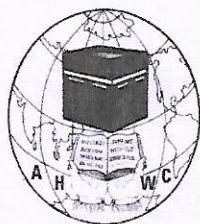
S.No	Recommendations	Action Taken
1.	Enhance the participation of FDPs by Faculties	It is planned to organize FDPs and Professional development programmes for both teaching and non-teaching staff at least once in one semester.
2.	E-Contents must be enhanced	It is decided to instruct each faculty to create blogs and update their blogs with e-content. They are asked to submit at least one topic from each unit.
3.	MOUs with Industries & institutions should be enriched	It is instructed to each department to have at least one MOU with institutions and one MOU with industries
4.	Motivation for higher education Career Guidance should be enriched	Orientation Programmes are planned to motivate the students to go for higher education. Collaborations will be initiated focused on placement.
5.	Implementation of E-Governance in Examination , Attendance	It is planned to facilitate the publication of university Examination results and attendance in the college website.


Coordinator - IQAC

Co-ordinator, IQAC
Annai Hajira Women's College
Melapalayam


PRINCIPAL 19/6/23
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ANNAI HAJIRA WOMEN'S COLLEGE
MELAPALAYAM - 627 005.



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IQAC AHWC

**Action taken report on
External Academic and Administrative Audit
2021-2022**

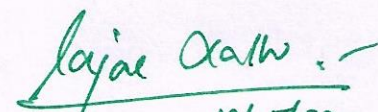
S.No	Recommendations	Action Taken
1.	Industry based Certificate courses should be initiated	It is planned to instruct each department to offer a job-oriented certificate courses. Align with NEP, it is planned to offer multi-disciplinary certificate course.
2.	Industrial visit	It is instructed that each and every department have to organize field visit/industrial visit.
3.	Initiatives should be taken to offer entrepreneurship oriented Course	It is planned to conduct a certificate course on entrepreneurship.
4..	Mentoring meeting	HODs are instructed to arrange periodic mentoring meeting and proper maintenance of meeting records.
5.	Focus on E-Governance	It is planned to automate Library with Koha Software.


Coordinator - IQAC

18/05/2022

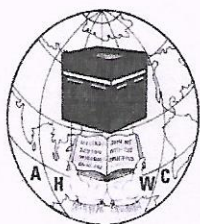
Co-ordinator, IQAC

**Annai Hajira Women's College
Melapalayam**



PRINCIPAL 18/5/22
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**ANNAI HAJIRA WOMEN'S COLLEGE
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Action taken report on External Academic and Administrative Audit 2020-2021

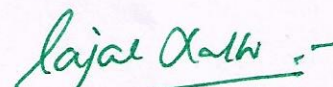
S.No	Recommendations	Action Taken
1.	Faculties are suggested to participate in FDPs, refresher courses	Faculty members are encouraged to participate online FDPs and also through the ICT membership.
2.	Students must be encourage in extra-curricular activities	Students were motivated to attend cultural programmes and sports. Procuring necessary sports equipments .
3.	Full automation will be done	Initiatives will be taken to automate admission process by facilitating students to download application forms.
4.	MOUs should be enhanced	Steps are taken to have enhance the number of MOUs, 3 more MOUs were signed.
5.	Focus should be given on experiential learning	It is planned to conduct exhibition and each department should prepare their students for the exhibition.
5.	Faculty are insisted to use ICT methodologies	It is planned to increase the Smart classrooms and E-content. Faculties are instructed to maintain logbook properly regarding ICT classroom usage.


8/9/2021

Coordinator - IQAC

Co-ordinator, IQAC

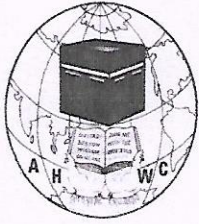
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8/9/21

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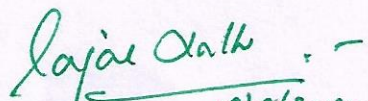


Action taken report on External Academic and Administrative Audit 2019-2020

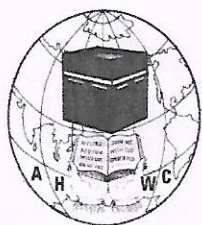
S.No	Recommendations	Action Taken
1.	Placement and progression of students to higher education need to be enhanced	Programmes for Soft skill enhancement and motivation are planned to conduct.
2.	Faculties are suggested to participate in FDPs, refresher courses	Faculties are encouraged to participate in Faculty Development programmes, refresher courses to professionally update themselves.
3.	Action taken for students' grievances should be properly recorded	HODs are instructed to maintain proper records about students' grievances.
4.	MOUs should be enhanced	Steps are taken to enhance the number of MOUs, 3 more MOUs were signed.
5.	Faculty are insisted to use ICT methodologies	It is planned to increase number of Smart classrooms and E-content. G Suite ID will be created for students and staff.


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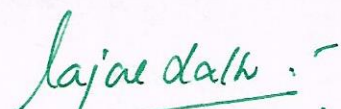


Action taken report on External Academic and Administrative Audit 2018-2019

S.No	Recommendations	Action Taken
1.	Faculty members are encouraged to publish more research Articles	Financial support will be extended to staff members for publishing research Articles.
2.	Students' participation in seminars must be enhanced	Students are motivated to participated in state, national level seminars outside the college. Seminars conducted inside the campus is progressive
3.	Students centric activities must be enriched	Projects, Group Discussions, Peer team learning should be enhanced
4.	Steps must be taken on infrastructure development	Based on priority infrastructure augmentation will be planned.


Coordinator - IQAC

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PRINCIPAL 22/04/19
PRINCIPAL

ANNAI HAJIRA WOMEN'S COLLEGE
MELAPALAYAM - 627 005.